**Dogwood Elementary School Parent Involvement Plan**

**2021-22**

**Knox County Schools Mission:** Excellence for Each Child

**Dogwood Elementary School Mission:** The mission of Dogwood Elementary School is to develop and employ a positive learning environment that motivates all children to reach their greatest potential educationally and socially.

**Purpose of the Parent Involvement Plan:** The purpose of our Parent Involvement Plan is to develop a partnership between the school, families, parents, community members, and students where all parties jointly develop, agree upon, and share in the responsibility of creating policies, procedures, and activities to promote high student performance.

Our school values parent contributions at school and in the home as parents can support their child in both settings.

This plan was developed in conjunction with the PTO and the Building Level Leadership Team. Both teams used parent survey results from spring 2021 to inform the plan.

**Dogwood Elementary School will meet the Tennessee Standards for Family-School Partnerships.**

**Welcome All Families into the School Community *throug*h:**

* Connecting families to one another and to school staff by hosting *Meet & Greet* and *Kindergarten Breakfast*.
* Engaging and empowering parents, students, school staff, and the community to provide an array of opportunities for stakeholders to connect with the school.
* Utilizing school traditions to create school ownership and pride.
* Providing both a Dogwood handbook and Title I handbook to each family.
* Easing building navigation by marking hallways with signage/banners and classrooms with teacher nameplates/pictures.
* Developing skills learned in Customer Service Training to greet and assist parents in the office.

**Communicate Effectively by:**

* Using an assortment of tools to provide meaningful communication. These will include electronic methods such as email, Twitter, school webpage, and Facebook as well as traditional methods such as conferences and newsletters. A School Messenger call or email will be placed each Sunday Night and a text sent on Tuesday afternoon. We have an electronic sign to improve communication with our community.
* Opening the school formally for parent conferences and special programs and informally for drop-in parent meeting.
* Providing a Dogwood handbook and Title I handbook to each family that communicates Title I status and information on budget.
* Convening an annual Title I meeting in the fall to inform parents of their school's participation in Part A, to explain Part A's requirements, and to communicate their right to be involved
* Maintaining an administrative *open door* policy.
* Keeping a Community Information Center updated with service information.
* Sending home report cards or interim reports each 4 ½ weeks.
* Responding within 24 hours to parent communication requests.

**Support Student Success and High Achievement through:**

* Arranging for small classrooms that encourage teamwork and small group instruction.
* Providing access to resources, personnel, opportunities, support, and guidance.
* Pairing students with mentors that support both academic and personal growth.
* Focusing on and monitoring progress toward individualized goals in math and reading.
* Delivering school-wide updates via the school website, School Messenger phone calls, texts, newsletters, and a new electronic sign.
* Delivering individualized performance updates through grade cards, IEP meetings, S-Teams, RTI letters, and teacher/parent conferences.
* Celebrating student achievement and accomplishments at awards Day (May), with special comments on student report cards, several school displays, and postings on Face Book.
* Providing information through parent letters about after-school tutoring and enrichment classes.
* Making available Parent Compact, Parent Involvement Plan, and Title I PowerPoint via social media and email.
* Working within the S-TEAM, PIT, and RTI2 process to ensure coaches, teachers and administrators track and support individual student achievement.
* Expanding our Pre-School program to impact student achievement.

**Speaking up for Every Child by:**

* Engaging all students by motivating them through differentiated instructional opportunities, motivating lessons, and an appealing environment.
* Attending to students’ future goals by providing displays on High School/College Options. Celebrating former Dogwood students who graduated on Facebook.
* Sharing individual student data and goal attainment with students and parents.
* Providing intensive interventions for every child scoring below the 25% on the Universal Screener.
* Providing health care, including mental and dental services, to all students in need.
* Utilizing PIT meetings to problem solve for students who need supports beyond academics.
* Implementing trauma informed and restorative practices to build relationships.

**Sharing Power and responsibility by:**

* Developing community-mentoring opportunities that celebrate students’ strengths and support academic growth.
* Forging opportunities for parents to be a part of the school decision making process through service on PTO Board, Building Level Leadership Committee, and Community Schools Steering Committee and district decision making through service on the District Advisory Committee.
* Presenting a flexible number and array of choices for parents to become involved and connected to the school.
* Offering participation in classroom and school-wide activities via invitation through monthly newsletters, school website, social media, teacher newsletters/flyers and School Messenger phone calls and texts.

**Collaborating with the Community by:**

* Increasing learning opportunities by expanding the school day through the implementation of the community school’s model.
* Offering varied opportunities to forge identity, connections, and community as part of the Dogwood House System.
* Developing mentoring opportunities with community members to support student’s social and academic growth.
* Supporting students’ college/career readiness and entrepreneurship through the Junior Achievement Programs and Community Schools Enrichment Program.
* Forging a strong partnership with Second Harvest Food Bank to provide backpack snacks.
* Building alliances with Children’s Hospital, Safety City, and Beardsley Community arm to educate children about health, nutrition, and personal safety.
* Offering on-campus mental health support through a full-time Helen Ross McNabb Mental Health Agency Social Worker.
* Providing on-campus health care through our full-time school nurse and Tele-Health System, free health care through to Vine Medical Clinic, and screening/follow-up dental care.
* Partnering with Churches and local businesses to provide support for grade level teams.
* Promoting student leadership/citizenship through collaboration with AAA, our ambassador’s program, and teacher sponsorship of students.
* Building relationships with our neighborhoods and local businesses to improve our outdoor learning environment including an urban trail, wetlands courtyard, and arboretum.

**If the school-wide program plan is not satisfactory to parents, Dogwood Elementary will submit any parent comments on the plan when the school makes the plan available to the LEA.**

The Dogwood Elementary Parent Involvement Plan for 2021-2022 was developed jointly with parents of children participating in the Title I program:



(Signature of Title I Authorized Representative)

August 1, 2021

(Date)

The following were involved with the development of this document:

Administrators

 Lana Shelton-Lowe Principal

 Cindy Sanford, Assistant Principal

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Faculty/Staff

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